

**CONFIDENTIAL**



# Job Application Form

This form cannot be submitted online. Please print a copy, complete and sign it and then post to the Manbat branch which is advertising a vacancy. All addresses will be found on the web site, manbat.co.uk PLEASE PRINT IN BLACK INK.

Post applied for:

Ref. No.  Branch:

Where did you hear about this job?

## A Personal

Title:  Address 1:

Forenames:  Address 2:

Surname:  Address 3:

Date of Birth:  Postcode:

Tel (Home):  Email:

Tel (Day):

Availability to start work:

## B Education and Training

	From	To	Subject/Qualifications taken (grades)	Year
Secondary School/s:				
Further/higher education				
Part-time education Vocational training				

## C Employment History

Please list most recent post first

Name and address of employer:	Joined (mth/yr):
	Left (mth/yr):
	Reason/s for leaving:
Type of Business:	
Position/s held and brief description of responsibilities:	

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	Left (mth/yr):
	Reason/s for leaving:
Type of Business:	
Position/s held and brief description of responsibilities:	

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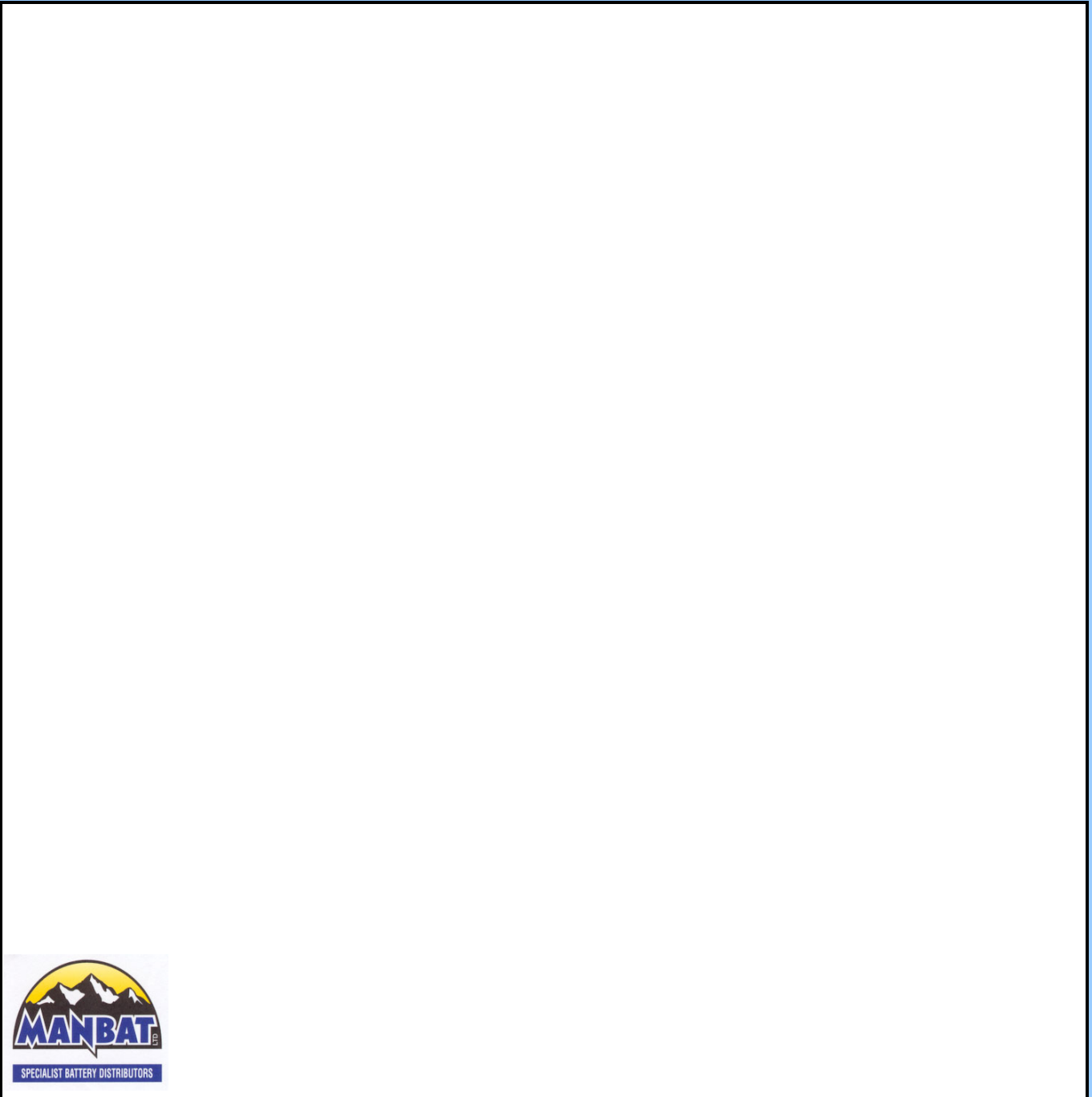
Current Salary and other benefits:

Notice period:



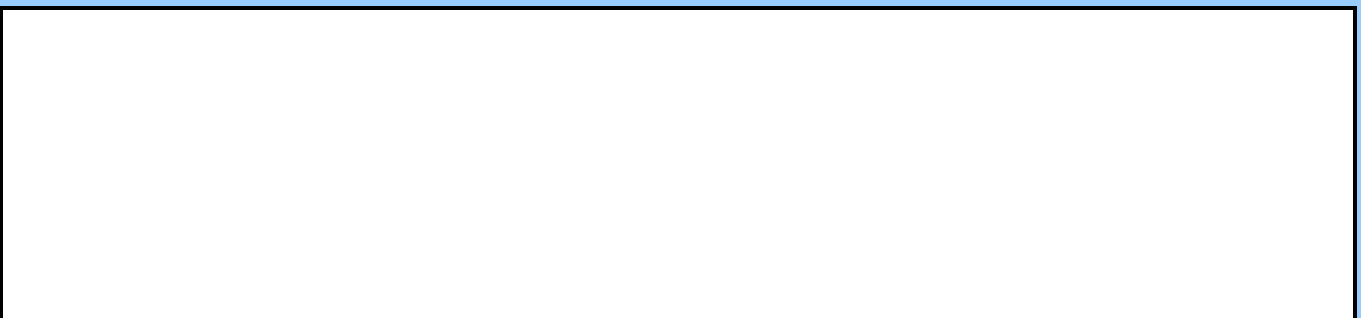
## D Additional Information

Please use this space to give further details of how your skills, experience and training make you suitable for this position



## E Interests

What general interests do you have outside your work?



## F Health

Are you in good health?

Yes:

No:

Are there any disabilities that may affect your application?

Yes:

No:

If YES, please describe: a) disabilities:

b) any reasonable adjustments that you feel may be made to the job itself which would enable you to carry out the job:



## G Driving Licences

Do you hold a current U.K. driving licence?

Yes:

No:

Have you had any endorsements or fines during the last five years?

Yes:

No:

If YES, please give full details:

Have you ever been disqualified from driving for a period?

Yes:

No:

If YES, please give full details:

## H Criminal Convictions

Criminal convictions not yet spent under the Rehabilitation of Offenders Act 1974:

## I References

Please give the names and addresses of two referees not related to you who have known you at work/college/school. One referee must be your present or most recent employer

Name:

Job title:

Kind of business

Address

Postcode:

Telephone:

Name:

Job title:

Kind of business

Address

Postcode:

Telephone:

I certify that the information on this application form is true and correct to the best of my knowledge and understand that the giving of false or misleading information may result in dismissal or disqualification. I understand that any offer of employment is subject to the receipt of satisfactory references.

Signed:

Date: